

## Guilden Sutton Parish Council

### Minutes of the Annual Meeting of the Council held on Wednesday 7 May, 2003 in Guilden Sutton Village Hall.

Chairman: Councillor R M Armitage.

Apologies: Councillor Astbury, City Councillor J R Boughton.

2 Procedural matters:

(i) Election of a Chairman of the Council for the ensuing year. It was proposed by Councillor Hughes and seconded by Councillor Proudlove that Councillor Fisher should be elected Chairman of the Council for the ensuing year. There being no further nominations, it was agreed unanimously that Councillor Fisher should be so elected. Councillor Fisher signed the declaration of acceptance of office.

Councillor Armitage vacated the chair.

Councillor Fisher in the chair

Councillor Fisher thanked the Council for their confidence and expressed the Council's appreciation to Councillor Armitage for his chairmanship during the previous 12 months and in her absence Councillor Astbury for her vice chairmanship.

(ii) Result of the uncontested election held on 1 May, 2003. The Clerk reported the following were elected unopposed on 1 May 2003:

Robert Michael Armitage, 12 Oaklands

Patricia Gabrielle Astbury, 6 Heath Bank, Guilden Sutton Lane

Danny Michael Fisher, 5 The Dell

Derek Hughes, 47 Oaklands

Julie Anne Proudlove, The Woodlands, Wicker Lane.

(iii) Members signed the declaration of acceptance of office.

(iv) Register of interests. Former members would amend their declarations as appropriate. There were no declarations of interest with respect to items on the agenda other than by Councillor D Fisher concerning the recovery of expenditure he had incurred in connection with the village website.

(v) Election of a vice chairman of the Council for the ensuing year. It was proposed by Councillor Armitage and seconded by Councillor Proudlove that Councillor D Hughes should be elected as vice-chairman of the Council for the ensuing year. There being no further nominations, it was agreed unanimously that Councillor Hughes should be so elected. Councillor Hughes thanked members for their confidence and signed the declaration of acceptance of office.

(vi) Co-option. The Clerk reported there were three vacancies which the Council was able to fill by co-option. In response to a question by Councillor Hughes he indicated the vacancies had been advertised on the parish noticeboards, in the district news in the Chester Chronicle, on the village website and at the village hall on polling day. There would be further publicity in the newsletter prior to the meeting of the Council on

20 May 2003. Councillor Armitage was satisfied that given the proximity of the quadrennial election, all those who were interested in joining the Council had had ample opportunity to put their names forward. The Clerk reported the receipt of an application from former Councillor Mrs Patricia Margaret Paterson, 46 Oaklands which he circulated to all members. Mrs Paterson, being present, was invited to leave the room. It was proposed by Councillor Armitage, seconded by Councillor Hughes and agreed unanimously that Mrs Paterson should be co-opted to the Council for the forthcoming quadrennium. Councillor Paterson was invited back into the room and signed the declaration of acceptance of office having been welcomed by the Chairman. Councillor Hughes suggested that the Clerk should approach any member of the community who had previously expressed an interest in co-option.

(vii) Election of representatives to outside bodies. Councillor Armitage suggested that in view of the number of vacancies, the appointment of representatives should be deferred to a later meeting, with the present representatives continuing. This was agreed.

(viii) Appointment of the office holders. Councillor Armitage suggested that in view of the number of vacancies, the appointment of office holders should be deferred to a later meeting, with the present office holders continuing. This was agreed.

3 Urgent business.

(a) planning:

(i) New applications: 03/00183/FUL (amended) rear single storey extension, 6 School Lane, CH3 7ET for Mrs S Button. Councillor Hughes reported. The planning authority would be informed that although the applicant had moved towards the objector, it was felt the proposal would still have a significant detrimental effect on the occupiers of 4 School Lane and would be unduly or obtrusive in breach of local plan policy GE3 which sought to protect the amenities of people living nearby. It was considered the proposal should be moved further away from the party wall.

(b) finance:

Councillor Fisher declared an interest in the business beneath and did not vote on the matter.

Cllr D Fisher

web site costs £112.66 (including £16.78 VAT)

The Clerk reported that Councillor Fisher had provided a detailed invoice of the expenditure incurred. It was proposed by Councillor Hughes, seconded by Councillor Armitage and agreed that payment should be approved.

4 Members information items.

Play area. Councillor Proudlove reported that estimates were awaited for a replacement slide. It was confirmed that the Chairman and vice-chairman should authorise the estimate on receipt for submission to the Council's insurers.

CCTV. Councillor Proudlove reported the installation had now been completed to her satisfaction. The Headteacher had been invited to inspect the installation and was extremely pleased that the front of the school would be included within the frame. It was proposed by Councillor Armitage, seconded by Councillor Hughes and agreed that the payment to the contractor should be authorised.

Grounds maintenance. Councillors Hughes and Armitage reported on an extremely satisfactory meeting with the grounds maintenance contractor which had clarified issues raised by invoices which had been submitted. It was noted the invoice for the footpath cleaning referred to work on a total of six footpaths and that the additional cleansing, for which budgetary provision had been made, had been properly specified by former Councillor Whitehouse. It was proposed by Councillor Hughes, seconded by Councillor Armitage and agreed that the outstanding invoices should be paid.

Chester Heritage Roadshow. Councillor Paterson, in her capacity as Village Hall Booking Secretary, reported that the Heritage Service of Chester City Council was to bring a roadshow to the village hall in September. An appeal would be made for suitable items of interest held locally within the community.